



SPACE PROGRAM SUMMARY

Division/Functional Area	CURRENT NEED			
	Courtrooms	Total Staff	Total NSF <sup>2</sup>	Total CGSF <sup>3</sup>
1.0 Public Area - Lobby, Security Screening	-	3	3,010	3,612
2.0 Court Sets	7	8	19,380	25,194
3.0 Chambers & Courtroom Support	-	20	5,270	6,588
4.0 Court Operations	-	11	821	1,026
5.0 Clerk's Office	-	31	3,365	4,543
6.0 Family Court Services	-	9	1,770	2,390
7.0 Self Help/ADR Center	-	11	2,189	2,846
8.0 Administration/Information Technology	-	6	2,444	3,061
9.0 Jury Services	-	2	2,414	3,018
10.0 Sheriff	-	1	1,200	1,500
11.0 Central In-Custody Holding	-	4	1,110	1,665
12.0 Building Support	-	2	3,050	3,813
Subtotal		<b>7</b>	<b>108</b>	<b>46,023</b>
Grossing Factor <sup>1</sup>				<b>1.40</b>
Total Gross Square Feet (GSF)				<b>82,955</b>
GSF per Courtroom				<b>11,851</b>

Table Footnotes:

1. The Grossing Factor includes space for staff and public restrooms, janitor's closets, electrical rooms, mechanical shafts, circulation, etc.
2. NSF = Net Square Feet.
3. CGSF = Component Gross Square Feet.



SPACE PROGRAM SUMMARY		CURRENT NEED				GROUND	2 <sup>nd</sup> FLOOR	3 <sup>rd</sup> FLOOR	TOTAL
Division/Functional Area		Courtrooms	Staff	Total NSF <sup>2</sup>	Total CGSF <sup>3</sup>				
1.0 Public Area - Lobby, Security Screening	-	3	3,010	3,612	3,612				3,612
	7	8	19,380	25,194	3,749	7,363	14,082		25,194
	-	20	5,270	6,588	1,220	2,823	2,545		6,588
	-	11	821	1,026	0	300	726		1,026
	-	31	3,365	4,543	4,543				4,543
	-	9	1,770	2,390		2,390			2,390
	-	11	2,189	2,846		2,846			2,846
	-	6	2,444	3,061	1,081	1,655	325		3,061
	-	2	2,414	3,018	3,018				3,018
	-	1	1,200	1,500	1,500				1,500
	-	4	1,110	1,665	1,665				1,665
	-	2	3,050	3,813	3,313	375	125		3,813
	<b>Subtotal</b>	<b>7</b>	<b>108</b>	<b>46,023</b>	<b>59,254</b>	<b>23,700</b>	<b>17,751</b>	<b>17,803</b>	<b>59,254</b>
	<b>Grossing Factor<sup>1</sup></b>				<b>1.40</b>				
<b>Total Gross Square Feet (GSF)</b>					<b>82,955</b>	<b>33,180</b>	<b>24,851</b>	<b>24,924</b>	<b>82,955</b>
<b>GSF per Courtroom</b>					<b>11,851</b>				

**Table Footnotes:**

1. The Grossing Factor includes space for staff and public restrooms, janitor's closets, electrical rooms, mechanical shafts, circulation, etc.
2. NSF = Net Square Feet.
3. CGSF = Component Gross Square Feet.



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS
<b>1.0 Public Area - Entrance, Security Screening, and Lobby</b>					
1.0.1 Entry Vestibule	250	-	1	250	Sized for 25 persons at 10 NSF per person.
<b>Security Screening</b>					
1.0.2 Security Screening Queuing	14	-	25	350	Sized for 25 persons at 14 NSF per person.
1.0.3 Weapons Screening Station	270	2	2	540	2 Private Security Staff per shift.
1.0.4 staging/line	35				Included in 1.0.3.
1.0.5 x-ray machines	70				Included in 1.0.3.
1.0.6 metal detectors	70				Included in 1.0.3.
1.0.7 retrieval	35				Included in 1.0.3.
1.0.8 secondary screening/recovery area	60				Included in 1.0.3.
1.0.9 Staff Card Reader Lane	80		1	80	Including queue for 4 & reader/turnstile.
1.0.10 Exit Lane	-	-	-	-	For both staff and visitors (part of circulation; no space allocated) To be physically separated from entry lanes with its own pair of double doors for egress.
1.0.11 Building Security Office (SOC)	160	1	1	160	Window for viewing of screening area. Two workstations with shared printer. One workstation with monitoring/ recording of security cameras, all alarms, and control of sallyport gate and doors. Includes five security staff lockers.
1.0.12 Security Staff Storage	20	-	1	20	Shelving for storage of security equipment, including hand wands, jackets, evacuation equip., etc. Locate adjacent or off of Bldg Security Office.
<b>Secure Public Lobby</b>					
1.0.13 Secure Public Lobby	1,200	-	1	1,200	
1.0.14 Information/Check-In Kiosks	48	-	-	-	Four kiosks. Part of lobby NSF.
1.0.15 Public Seating	14	-	20	280	Locate close to Clerk service windows.
<b>Public Area Support</b>					
1.0.16 Vending Area	80	-	1	80	Three vending machines - hot drinks, cold drinks, and snacks
1.0.17 Public Lactation Room	50	-	1	50	Required by AB 1576; access controlled by court manager. Locate off the main public corridor near women's restroom.
1.0.18 Women's Restroom	-	-	1	-	No space allocated - part of grossing factor
1.0.19 Men's Restroom	-	-	1	-	No space allocated - part of grossing factor
<b>Total Staff and NSF</b>		<b>3</b>		<b>3,010</b>	
<b>Grossing Factor</b>	<b>20%</b>			<b>602</b>	
<b>Total CGSF</b>				<b>3,612</b>	



SPACE/COMPONENT	UNIT/ AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS	Ground Floor	2 <sup>nd</sup> Floor	3 <sup>rd</sup> Floor	Total
<b>2.0 Court Sets</b>									
2.0.1 Courtroom, Large (for Civil, Family and Child Support)	2,050	-	3	6,150	2023 CTCFS Figure T2.2 template. Refer to narrative for juror box restriction.	2,050	2,050	2,050	6,150
2.0.2 Courtroom, Trial (Group 1 - Typical Center Bench A)	1,850	-	4	7,400	2023 CTCFS Figure T2.1 template. Refer to narrative for juror box restrictions		1,850	5,550	7,400
2.0.4 Bailiff (CSO) Workstation	-	8	-	-	Located in courtrooms. One bailiff per Judicial Officer				
2.0.5 Exhibit/Evidence Storage	50	-	7	350	One per courtroom.	50	100	200	350
2.0.6 Courtroom A/V Server Closet	30	-	-	-	A/V to be included in IDF rooms.				
2.0.7 Courtroom Holding/Attorney Interview	496	-	2	992	Typical Holding Core C @ 2nd and 3rd floors. Holding cells not to be constructed, only non-contact interview rooms. Building to be provisioned to allow future build out of holding cells per 2020 CTCFS. Refer to Exhibit 4-16		496	496	992
2.0.8 Attorney Conference Room	100	-	9	900	1 on first floor, 2 on second floor, and 6 on third floor.	100	200	600	900
2.0.9 Entry Vestibule	64	-	7	448	1 per courtroom.	64	128	256	448
2.0.10 Jury Deliberation Room	400	-	4	1,600	1 on first floor, 1 on second floor, 2 on third floor.	400	400	800	1,600
2.0.11 Courtroom Waiting	220	-	7	1,540		220	440	880	1,540
									0
	<b>Total Staff and NSF</b>	<b>8</b>		<b>19,380</b>		<b>2,884</b>	<b>5,664</b>	<b>10,832</b>	<b>19,380</b>
	<b>Grossing Factor</b>			<b>5,814</b>		<b>865</b>	<b>1,699</b>	<b>3,250</b>	<b>5,814</b>
	<b>Total CGSF</b>			<b>25,194</b>		<b>3,749</b>	<b>7,363</b>	<b>14,082</b>	<b>25,194</b>
<b>3.0 Chambers &amp; Courtroom Support</b>						<b>Ground</b>	<b>2<sup>nd</sup> Floor</b>	<b>3<sup>rd</sup> Floor</b>	<b>Total</b>
3.0.1 Judicial Chambers (Includes restroom, closet)	400	9	9	3,600	6 Judges/2 Commissioners + 1 additional based on future assessed judicial need.	800	1,200	1,600	3,600
3.0.2 Presiding Judge Satellite Office	250	-	1	250	Includes private restroom. Does not need to be full chambers.		250		250
3.0.3 Judicial Secretary Workstation	64	2	2	128			64	64	128
3.0.4 Courtroom Clerk Workstation	48	9	9	432	1 near each chambers (two WSs may be paired between a pair of chambers). 8 + 1 floater	96	144	192	432
3.0.5 Courtroom Clerk Copy/Supply/Workroom	80	-	3	240	1 per floor with two copiers within each.	80	80	80	240
3.0.6 Chambers Waiting/Reception	100	-	2	200			100	100	200
3.0.7 Judicial Conference Room	420	-	1	420	Seats 16; Locate on a court floor		420		420
3.0.8 Staff Toilet Room	60	-	6	-	2 per floor; accessed from secure staff corridor. Part of grossing factor				
	<b>Total Staff and NSF</b>	<b>20</b>		<b>5,270</b>		<b>976</b>	<b>2,258</b>	<b>2,036</b>	<b>5,270</b>
	<b>Grossing Factor</b>			<b>1,318</b>		<b>244</b>	<b>565</b>	<b>509</b>	<b>1,318</b>
	<b>Total CGSF</b>			<b>6,588</b>		<b>1,220</b>	<b>2,823</b>	<b>2,545</b>	<b>6,588</b>



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS	Ground	2 <sup>nd</sup> Floor	3 <sup>rd</sup> Floor	Total
<b>4.0 Court Operations</b>									
<b>Court Reporters</b>									
4.0.1 Court Reporter Workstation									
	48	2	2	96	Locate on floor with civil courtrooms.			96	96
<b>Interpreters</b>									
4.0.2 Interpreters - Shared Office									
	125	4	1	125	Four (4) counter workstations/carrels.			125	125
	15				Bank of four small lockers for personal belongings. Included in 4.0.2				
<b>Research Attorney</b>									
4.0.3 Attorney Office									
<b>Total Staff and NSF</b>	120	5	5	600	3-Civil, 1-Probate, 1-Family		240	360	600
		<b>11</b>		<b>821</b>		<b>-</b>	<b>240</b>	<b>581</b>	<b>821</b>
	<b>25%</b>			<b>205</b>		<b>-</b>	<b>60</b>	<b>145</b>	<b>205</b>
<b>Total CGSF</b>									
				<b>1,026</b>		<b>-</b>	<b>300</b>	<b>726</b>	<b>1,026</b>



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS
<b>5.0 Clerk's Office</b>					
<b>Service Counter - Public</b>					
5.0.1 Public Queuing Area	14	-	6	84	For individuals who have been notified by text that they may be seen at service window.
5.0.2 Public Seating	14	-	5	70	20 seats moved to public lobby (close to clerk's area) with remaining 5 inside clerk's area for people who have begun to receive service and are waiting for further assistance.
5.0.3 Public Records File Viewing Room	200	-	1	200	Securable; monitored/viewable from adjacent staff counter workstations. Include a bank of 3 computer stations for visitors to look up their own records + 1 desk of sufficient size to review oversized hard copy records.
5.0.3a File Viewing Counter Workstations	48	3	3	144	Staffed by dedicated clerks.
<b>Service Counter - Staff</b>					
5.0.4 Counter Workstation - Unassigned	48	-	5	240	Provide acoustic separation.
5.0.5 Work Counter/Forms Storage	80	-	1	80	
5.0.6 Network Printer/Fax/Copier	15	-	1	15	
<b>Staff</b>					
5.0.7 Manager Office	120	2	2	240	Civil, probate, family law, juvenile.
5.0.8 Supervisor Office	100	3	3	300	Enclosed office required for confidential meetings with staff.
5.0.9 Clerk Workstation	48	23	23	1,104	
<b>Shared Functions</b>					
5.0.10 Active Files; High Density	240	-	1	240	For all case types +/- 800 LF of shelving at 3.5 NSF/LF per space planning standards. Locate in same space with Records Management's Inactive Files - high density (spare 8.0.11). Combination will total 360 NSF.
5.0.11 File Scanning Station	48	-	1	48	
5.0.12 File Staging Area	100	-	1	100	
5.0.13 Copy/Work Room	200	-	1	200	Includes Network Printers/Fax/Copiers.
5.0.14 Cash Safe	100	-	1	100	Located in locked room with table for counting money and two chairs.
5.0.15 Exhibits Storage	200	-	1	200	
5.0.16 Staff Toilet Room	60	-	2	-	Part of building grossing factor.
<b>Total Staff and NSF</b>		<b>31</b>		<b>3,365</b>	
<b>Grossing Factor</b>		<b>35%</b>		<b>1,178</b>	
<b>Total CGSF</b>				<b>4,543</b>	



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS
<b>6.0 Family Court Services (FCS)</b>					
<b>Staff - Family Court Services</b>					
6.0.1 Director of Family Court Services	150	1	1	150	Locate FCS with the Self Help/ADR Center  3 guest chairs.  3-5 guest chairs.  One-way window for Child Custody Evaluator observation. This room should be observed from either a staff-only common area or a storage area.
6.0.2 Probate Investigator	120	1	1	120	
6.0.2A Probate Examiner	120	1	1	120	
6.0.3 Family Mediator/Child Custody Evaluator	150	3	3	450	
6.0.3A Family Court Liaison	120	1	1	120	
6.0.4 FCS Clerk Workstation	48	2	2	96	
6.0.5 Children's Observation Room	100		1	100	
<b>Service Counter/Support - Family Court Services</b>					
6.0.6 Queuing Area	14	-	5	70	Not a permanent workstation; staff rotates to counter.  2 separate waiting areas per CTCFS page 7.5.  Seats 5; shared by FCS and Juvenile Court.  FCS files and records. Lockable room.
6.0.7 Reception Counter/Sign-in Area	48	-	1	48	
6.0.8 Waiting Areas	100	-	2	200	
6.0.9 FCS/Juvenile Dependency Mediation Room	150	-	1	150	
6.0.10 Photocopiers/Printers (Staff Support)	50	-	1	50	
6.0.11 Active Files; 42" x 7 shelf unit	12	-	8	96	
<b>Total Staff and NSF</b>	<b>9</b>			<b>1,770</b>	
<b>Grossing Factor</b>	<b>35%</b>			<b>620</b>	
<b>Total CGSF</b>				<b>2,390</b>	



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS
<b>7.0 Self Help (SHC)/ADR Center</b>					
<b>Self-Help Public Area</b>					
7.0.1 Staff Attorney (Self Help)	120	3	3	360	Has direct access to Civil Case Conference Room.
7.0.2 Paralegal	120	4	4	480	
7.0.3 Court Services Technician	48	3	3	144	Glazed counter workstations with some separation between each.
7.0.4 Reception/Waiting/Triage Areas	14	-	20	280	Intensely used by 20-25 individuals.
7.0.5 Computer Workstation	20	-	3	60	Public use carrels; includes printers..
7.0.6 Work Table	40	-	2	80	Public use.
<b>Self-Help Staff Support</b>					
7.0.7 Bulk Form Storage	25	-	1	25	
7.0.8 Copy/Printer/Supply (Staff Support)	100	-	1	100	
7.0.9 Self Help Interview/Conference Room	140	-	1	140	4-6 seats; confidential conversation with staff and public.
<b>ADR Center</b>					
7.0.10 ADR Staff Office	120	1	1	120	2 guest chairs.
7.0.11 ADR Caucus Room	100	-	1	100	
7.0.12 Civil Case Settlement Conference/Mediation/Arbitration Room	300	-	1	300	Seats 12 for ADR; shared with SHC for training.
<b>Total Staff and NSF</b>		<b>11</b>		<b>2,189</b>	
<b>Grossing Factor</b>	<b>30%</b>			<b>657</b>	
<b>Total CGSF</b>				<b>2,846</b>	



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS	Ground	2 <sup>nd</sup> Floor	3 <sup>rd</sup> Floor	Total
<b>8.0 Administration</b>	<b>Note: Some areas of Clerk &amp; Admin. to be co-located on 2nd Fl.</b>					<b>Ground</b>	<b>2<sup>nd</sup> Floor</b>	<b>3<sup>rd</sup> Floor</b>	<b>Total</b>
<b>Court Manager Office</b>									
8.0.1 Court Operations Manager	180	2	2	360	Desk and conference table for 4 people.	360			360
8.0.2 CEO Satellite Office	180		1	180	Locate among Administrative staff workstations.		180		180
8.0.3 COO Satellite Office	100		1	100	Locate among Clerk staff workstations.		100		100
8.0.4 Calendar Coordinator	100	1	1	100	Enclosed office.	100			100
8.0.5 Bookkeeper	100	1	1	100	Locate away from other staff workstations.	100			100
8.0.6 Hoteling Offices	120		3	360	For visiting court managers and supervisors.		360		360
8.0.7 CLETS Terminal Room	80		1	80	Locked room with terminal, small desk, printer, shredder, chair and storage of request sheets for DOJ audits. Can be located anywhere in the building; controlled, key-card access.			80	80
<b>Support</b>									
8.0.8 Small Conference Room	140	-	1	140	Seats 4.		140		140
<b>Subtotal Staff and NSF</b>					<b>4</b>	<b>1,420</b>	<b>560</b>	<b>780</b>	<b>80</b>
<b>Grossing Factor</b>					<b>25%</b>	<b>355</b>	<b>140</b>	<b>195</b>	<b>20</b>
<b>Subtotal CGSF</b>					<b>1,775</b>		<b>700</b>	<b>975</b>	<b>100</b>
<b>Records Management - Records Area</b>									
8.0.9 Inactive Files Storage	120	-	1	120	For wills, index books, and other items that must be kept long-term. +/-400 LF of shelving at 3.5 SF/LF (reduced from 200 SF) [In same space with Clerk's Active Files - high density]	120			120
<b>Subtotal Staff and NSF</b>					<b>120</b>	<b>120</b>	<b>-</b>	<b>-</b>	<b>120</b>
<b>Grossing Factor</b>					<b>30%</b>	<b>36</b>	<b>36</b>	<b>-</b>	<b>36</b>
<b>Subtotal CGSF</b>					<b>156</b>	<b>156</b>	<b>-</b>	<b>-</b>	<b>156</b>
<b>Information Technology</b>									
8.0.10 Supervisor Office	100	1	1	100			100		100
8.0.11 IT Technician Workstation	64	1	1	64			64		64
8.0.12 IT Work Room/Storage	200	-	1	200			200		200
8.0.13 IDF Rooms	180	-	3	540	1 per floor. Each room to include (1) AV Cabinet per Courtroom. Number of AV cabinets per IDF to vary by floor due to number of courtrooms per floor.	180	180	180	540
<b>Subtotal Staff and NSF</b>					<b>2</b>	<b>904</b>	<b>180</b>	<b>544</b>	<b>180</b>
<b>Grossing Factor</b>					<b>25%</b>	<b>226</b>	<b>45</b>	<b>136</b>	<b>45</b>
<b>Subtotal CGSF</b>					<b>1,130</b>		<b>225</b>	<b>680</b>	<b>225</b>
<b>Total Staff and NSF</b>					<b>6</b>	<b>2,444</b>			
<b>Total CGSF</b>					<b>3,061</b>		<b>1,081</b>	<b>1,655</b>	<b>325</b>



SPACE/COMPONENT	UNIT/AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS
<b>9.0 Jury Services</b>					
<b>Jury Administration</b>					
9.0.1 Jury Coordinator	100	1	1	100	
	48	1	1	48	
<b>Jury Processing</b>					
9.0.3 Check-in Counter Station	48	-	2	96	1 station can address hardships. Glass partition between staff and visitor.
	10	-	30	300	25% of jury call
	-	-	-	-	10% of jury call
	100	-	1	100	
<b>Jury Assembly/Waiting</b>					
9.0.7 General Seating	12	-	110	1,320	Row seating. Charging capability.
	25	-	10	250	Carrels with seating; for laptop users.
<b>Juror Support</b>					
9.0.9 Storage Room	200	-	1	200	For chairs, tables, equipment.
<b>Total Staff and NSF</b>					
<b>Grossing Factor</b>					
<b>Total CGSF</b>					



SPACE/COMPONENT	UNIT/ AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS
<b>10.0 Sheriff</b>					
<b>Staff</b>					
10.0.1 Management Office (Lieut., Sergeant)	100	1	1	100	Locate adjacent to Ready Room.
10.0.2 Deputy Work Area	25	-	3	75	Locate within Ready Room.
10.0.3 Copy/Work/Supply Alcove	80	-	1	80	Locate adjacent to Ready Room. Provide counter with multiple power outlets for charging of radio batteries, etc.
<b>Remand</b>					
10.0.4 Remand Holding Cell	70		1	70	Total rated capacity: 4
10.0.4A Remand Area	60		1	60	Processing area for Remand property, etc. Provide power, data and appropriate lighting for photography.
<b>Support</b>					No Control Room due to limited holding. See below for Sheriff Officer podium. All Holding Cell Doors to be manual.
10.0.5 Security Equipment Closet	100	-	1	100	Shelving for storage of safety equipment such as fire extinguishers, self-contained breathing apparatus, wire and bar cutters, and emergency locks.
10.0.6 Weapons Storage Locker	40	-	1	40	
10.0.7 Men's Locker/Shower/Toilet Room	200	-	1	200	
10.0.8 Women's Locker/Shower/Toilet Room	250	-	1	250	Womens has toilet stalls.
10.0.9 Ready Room	225	-	1	225	Briefings, break.
<b>Total Staff and NSF</b>		<b>1</b>		<b>1,200</b>	
<b>Grossing Factor</b>	<b>25%</b>			<b>300</b>	
<b>Total CGSF</b>				<b>1,500</b>	



11.0 Central In-Custody Holding					
11.0.1	Vehicular Sallyport/Patrol Vehicle Parking	-	-	-	Sallyport located outside of the building, not including in GSF. Space for two (2) Transit Vans, Class B Loading/Unloading. Two (2) additional parking spaces to be provided in the sallyport to keep the Loading/Unloading area clear when not in use.
11.0.2	Pedestrian Sallyport	80	-	1	80
11.0.3	Detainee Staging	100	-	1	100
Central Holding, ADULT		Total Cells	3		Total Rated Capacity ADULTS: 8
11.0.4	Small Holding Cell	70	-	1	70
11.0.5	Individual Holding	55	-	2	110
11.0.6	Sheriff Officer WS/Podium	55	2	1	55
Central Holding, JUVENILE		Total Cells	4		Total Rated Capacity JUVENILES: 12
11.0.7	Small Holding Cell	70	-	2	140
11.0.8	Individual Holding	55	-	2	110
11.0.9	Probation Officer WS/Podium	55	2	1	55
Attorney Visitation Areas					Shared by adult and juvenile holding with separate access
11.0.10	Attorney Vestibule/Waiting	70	-	1	70
11.0.11	Attorney-Client Interview Room	70	-	2	140
Holding Support - SHARED BY ADULT & JUVENILE					Shared by Adult (Sheriff) and Juvenile (Probation) staff
11.0.12	Food Storage - In-custodies	20	-	1	20
11.0.13	Storage Room	60	-	1	60
11.0.14	Staff Restroom	60	-	1	60
11.0.15	Janitor Closet	40	-	1	40
Total Staff and NSF		<b>4</b>		<b>1,110</b>	
Grossing Factor		<b>50%</b>		<b>555</b>	
Total CGSF				<b>1,665</b>	

**Footnotes:**

1. Net square feet (NSF) and rated capacity is based on the Judicial Council's metric-based calculation for holding capacity and cells, modified to address this facility's specific Hold-separates in-custody population.
2. Total number of holding cells and rated capacity is based on an Average Daily Transport (ADT) determined from in-custody transport data from the court.
3. Four persons is the rated capacity for Small Cells and eight persons is the rated capacity for Large Cells as defined by the Judicial Council's metric. The cell sizes are determined by the California Code of Regulations Titles 15 and 24 for temporary holding facilities, which requires 40 NSF for a single occupant and 10 NSF for each additional occupant.



SPACE/COMPONENT		UNIT/ AREA STD.	NO. OF STAFF	NO. OF SPACES	NSF	COMMENTS					
12.0	Building Support						Ground	2 <sup>nd</sup> Floor	3 <sup>rd</sup> Floor	Total	
<b>Staff Support</b>											
12.0.1	Video Conference/Training Room	20	-	15	300	15 persons at 20nsf per person.	300			300	
12.0.2	Staff Break Room - Large	300	-	1	300	Counter with sink; space for microwave and refrigeration. Locate near Clerk's Office.	300			300	
12.0.3	Staff Break Room - Small	100	-	2	200	Located on 2nd & 3rd floors.		100	100	200	
12.0.4	Staff Lactation Room	50	-	1	50	Locate away from high-volume staff areas and circulation.		50		50	
12.0.5	Staff Shower/Restroom	80	-	2	160		160			160	
										-	
<b>Related Justice Agency Space</b>											
12.0.6	Multipurpose Room	150	-	1	150	With 3 hoteling workstations for use by justice partners.		150		150	
<b>Building Operations</b>											
12.0.7	Fire Control Room	100	-	1	100	CTCFS 10.H requires. Min. dimension of 8-feet, location to be approved by AHJ.	100			100	
12.0.8	Loading/Receiving Area	60	-	1	60		60			60	
12.0.9	Trash/Recycling Collection Area	80	-	1	80		80			80	
12.0.10	Mailroom	80	-	1	80	Locate adjacent Clerk's Office with proximity to the Public Lobby with buzzer at public side to notify clerk of delivery. Will include a large countertop machine: 4'-5'L x 3'W x 2'H.	80			80	
12.0.11	General Services Technician	100	1	1	100	Enclosed office for tools, equip., etc. Locate proximate to loading/receiving and maintenance storage.	100			100	
12.0.12	General Building Storage	300	-	1	300	For courthouse furniture, equipment, etc.	300			300	
12.0.13	UPS Room	100	-	1	100	Per CTCFS, page 17.4. UPS Room should not adjoin MDF Room.	100			100	
12.0.14	Main Electrical Room1	150	-	1	150		150			150	
12.0.15	Main Telecommunications/MDF Room	200	-	1	200	Locate on the first floor near loading dock; room size per CTCFS Table 17.1.	200			200	
12.0.16	Custodian Staff Area	100	-	1	100		100			100	
12.0.17	Housekeeping Storage	100	-	1	100		100			100	
12.0.18	Judicial Council Facilities/Service Provider Office	100	1	1	100	Locate adjacent General Service Technician (12.0.11)	100			100	
12.0.19	Building Maintenance Storage	100	-	1	100	Equipment, materials.	100			100	
12.0.20	Elevator Equipment Room	80	-	4	320	CTCFS 2.C.1 requires as NSF (Pg. 2.6). Qty: 4 assumes 1-Detention, 1-Private/Staff, 2-Public	320			320	
<b>Secured Parking<sup>2</sup></b>											
12.0.20	Secured Judges Parking	300	-	10	-	Provide secure parking at grade (not in NSF).					
12.0.21	Secured Court Management Staff Parking	300	-	2	-	Provide secure parking at grade (not in NSF).					
		Total Staff and NSF	2		3,050			2,650	300	100	3,050
		Grossing Factor	25%		763			663	75	25	763
		Total CGSF			3,813			3,313	375	125	3,813

**Footnotes:**

1. Grossing Factor includes space for Electrical Closets (one per floor) and Janitor Closets (one per floor).
2. The exact number of secure onsite parking stalls (not in NSF calculation) is to be determined based on site conditions.